

13th October 2022

Dear Parents / Carers,

We have one Parent Governor vacancy which we need to fill as soon as possible. The Grove Nursery school has always aimed for a partnership with parents which undoubtedly brings great benefits to the children. One of the most significant ways you can help in promoting this aim is to volunteer to be a Parent governor.

The governing body's main tasks are:

- to ensure that the school has a clear vision, ethos and strategic direction;
- to hold the Executive Headteacher to account for the educational performance of the school and its pupils;
- to oversee the financial performance of the school and making sure its money is well spent.

Parent Governors are welcomed as valued members of the team and play a vital role in ensuring the Governing Body is aware of the views of parents and the local community. We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

In looking to fill this vacancy the Governors of the school have identified the following skills, experience and attributes that they feel would help strengthen the governing body:

- Interest in the financial management of the school and fundraising
- Interest or knowledge in Early Years Education
- Interest or knowledge in Special Educational Needs and/or disabilities
- Interest in bringing the community together
- Willing to network with parents and local community

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training.

Our Governing Body expects governors to:

- attend a termly meeting of the Full Governing Body, three per year.
- be a member of one committee and attend a termly committee meeting, three per year
- visit the school formally for monitoring purposes at least three times a year
- visit the school informally at least three times a year
- commit to attend training courses, and undertake additional independent research as required to ensure you are able to function efficiently as a Governor

If you feel you can help in this capacity please complete the attached nomination form which will need to be returned to the school by the closing date on Thursday 3rd November 2022.

Please note that for the protection of children all governor appointments are subject to a DBS check.

If there are more nominations than vacancies, we will hold a ballot which will close on Monday 21st November 2022, and you will be sent a voting paper in due course.

Yours sincerely

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal line and a small upward flick.

Zenath Rahana
Returning Officer, on behalf of the Executive Headteacher
The Grove Nursery School